

**Florida State University
The Graduate School
2015-2016 Dissertation Research Grant**

Description of Award

Awards will be **\$1,000** for top tier awardees and up to \$750 for second tier awardees. The tiers will be determined by the rankings of the review committee. This award is for dissertation writers to assist with expenses associated with research necessary to prepare the dissertation. The award is meant to cover expenses associated with research activities necessary for a high quality dissertation (i.e. books, software, travel, etc.). The funds are **not** meant to cover common expenses all dissertation writers incur such as typing or word processing services, copying of the dissertation, editing services, basic supplies, etc. Contingent upon the availability of the 2015-2016 funds, there will be up to 60 awards allocated for the academic year. The eligibility period for spending the grant will last from January 22, 2016 until August 5, 2016.

Eligibility

Any enrolled Florida State University graduate student who has been admitted to candidacy and is actively engaged in research or creative activity in support of their dissertation. A graduate student may receive only one grant from this program.

Application Instructions

The completed Dissertation Research Grant (DRG) Application, major professor statement and the applicant's up-to-date curriculum vitae must be submitted to The Graduate School. **The applicant must complete the online application and submit the major professor's statement form to The Graduate School no later than January 22nd at 5pm.** Incomplete or late applications will not be accepted.

To Apply:

Step 1: Use the link below to access the application:

https://fsu.qualtrics.com/SE/?SID=SV_0PcQFEM9NPmk0EA

Step 2: Submit the major professor's statement to the following address:

Florida State University
The Graduate School
314 Westcott Building
Tallahassee, Florida 32306-1410
FAX: (850) 644-2969
gs-drg@admin.fsu.edu

Deadline

The application deadline for awards is **January 22nd at 5pm**. All awarded funds must be expended by August 5, 2016. **Please note:** funds that are not used cannot be carried over.

No retroactive reimbursements will be processed! (i.e., purchases made prior to receiving the award will not be reimbursed). Prior to the award year ending, awardees will need to give a brief summary of how the funds benefited their research project.

Selection

The proposals will be rated by faculty members of the Dissertation Research Grant Selection Committee. The Committee will include faculty from all of the schools and colleges in the University with doctoral programs.

Procedures

Recipients must use the funds in accordance with the terms of the award and University rules and regulations and the budget that was approved by the Graduate School at the time of award. Any supplies or equipment remaining after the dissertation is completed will become the property of the student's department. NOTE: The student must purchase the items associated with the grant directly themselves. Under no circumstances will the Graduate School process a reimbursement to a FSU department or budget/project number, and absolutely no expenditure transfers will be allowed.

Please note: The awardee can request gift cards (for research) as part of the budget proposal, however, please contact The Graduate School for procedures and guidelines prior to submitting application. Gift card requests that do not meet guidelines will not be considered for funding.

Submission of Receipts and Final Report

In order to receive their funds at the end of the semester, students who have been awarded the DRG must submit receipts for the products and/or services used for their dissertation **and** a paragraph detailing how these products and/or services were essential to the completion of the dissertation. Students may submit receipts for reimbursement up to three times. No further reimbursements will be processed thereafter.

Sponsors

Funds for the awards are provided by the Congress of Graduate Students (\$10,000: C&G Funds), the Provost's Office (\$10,000: E&G Funds) and the Office of Research (\$20,000: C&G Funds). The grant program is administered by The Graduate School.

Contact

For any questions, please contact David Beck at **(850) 644-3501** or by email at **dbeck@admin.fsu.edu**